



## **Recreation & Facilities Senior Foreman (Internal Only)** (Posting #2020-14)

The Recreation & Facilities Senior Foreman will assist the Recreation Operations Manager with the supervision of Recreation & Facilities staff and in the maintenance of Municipal facilities and building systems. This position requires a high level of experience and training, including provincial certification for Refrigeration Operator, Pool Operations and technical building maintenance and system controls. This position is recognized as a working foreman's position; the incumbent will be required to perform duties associated with the supervision of recreation & facilities staff as well as provide guidance, where applicable, to other Municipal facilities in relation to building and building systems practices, processes and policies.

### **Qualifications/Knowledge/Skills/Abilities**

- Technical Safety BC Refrigeration Operator Certification or higher
- Able to assess situations and make decisions under pressure
- Ability to demonstrate good interpersonal skills in working with other staff and the public
- Must possess exceptional communication skills to provide excellent customer service in a professional, efficient and timely manner
- Able to manage multiple projects and tasks
- Supervisory experience
- Knowledge of engineering, construction and municipal maintenance operations
- Proficiency with computers
- Knowledge of national, provincial and municipal laws, bylaws, codes and relations governing municipal recreation and facilities operations
- Knowledge of the safety practices, procedures and occupational hazards associated with municipal recreation and facilities operations
- Knowledge of municipal recreation and facilities equipment and operations

### **Status/Hours/Shifts**

Term (24 weeks); appointment is dependent on successful incumbent's continuation of related Recreation Facility Maintenance position. The incumbent is required to be available to work on an emergency basis and is expected to participate in a rotational on call program to ensure systems and facility safety.

### **Rate**

When so appointed, will receive a premium of \$3.00 per hour as per the Collective Agreement.

### **How to Apply**

Applicants are invited to respond in the form of a letter expressing their interest and outlining their experience and qualifications.

**Erin La Vale, CPHR**  
**Deputy CAO/Director of Human Resources**  
**NORTHERN ROCKIES REGIONAL MUNICIPALITY**  
**Bag Service 399 | Fort Nelson, BC | VOC 1R0**  
**Fax: 250-774-6794      Email: [jobs@northernrockies.ca](mailto:jobs@northernrockies.ca)**

Applications will be accepted until **4:30 pm on Tuesday, September 29, 2020.**

Please include an email address so we may contact you to acknowledge receipt of your application.

***The Northern Rockies Regional Municipality is an equal opportunity employer.***