



Labourer – Recreation & Facilities (Full-time Term)

(Posting #2019-02)

Reporting to the Director of Recreation or designate, this employee performs diversified work of a manual nature which entails considerable physical effort and agility. Work is generally performed under the immediate direction of a supervisor, but many types of work assigned may be routine and repetitive in nature and once learned can be carried on without difficulty and only under general supervision. Duties will include but are not limited to:

- Operating jackhammers, skill and chainsaws, hand mowers, power mowers, tractor mowers, compactors, skid steers and other equipment as required;
- Maintaining parks, playgrounds and cemetery areas;
- Assisting in the maintenance and repair of all municipal owned facilities;
- Assisting with Aquatic maintenance and operation; including: lighting, filtration, sanitation, water testing, and janitorial tasks;
- Performing gardening tasks;
- Performing janitorial duties;
- Assisting with set up and take down for Recreation programs or community events;
- Ensuring that all work performed is in accordance with safety standards set forth in WorkSafe BC's occupational health & safety manual and that regulations are adhered to including the use of Personal Protective Equipment; and
- Demonstrating continuous effort to improve operations, streamline work processes and work cooperatively towards an efficient and effective work environment.

Qualifications/Knowledge/Skills/Abilities

- Completion of Grade 12 and a valid Class 5 BC Driver's License
- Applicants should have the physical ability to do a variety of work involving bending, lifting, and moving of heavy and light objects
- Certificate in Arena Operations, Pool Operations, or Building Service Worker would be considered an asset
- This position is considered a position of trust within the Municipality and the successful applicant must successfully pass a Police Information Check

Status/Hours/Shifts

Full-time term (approximately 6 to 7 months; 40 hours per week; shift work (including evenings and weekends may be required)

Rate

Labourer (Rec): \$27.13 per hour as per the collective agreement - (Note: 90% probationary rate may be applicable dependent upon applicant's current status)

How to Apply

A complete job description is available on our website at www.NorthernRockies.ca under Human Resources and applicants are encouraged to review it prior to applying. Applicants that don't meet the minimum requirements may also be considered. Please apply with your resume and cover letter via mail, e-mail or fax to:

Erin La Vale, CPHR
Deputy CAO/Director of Human Resources
NORTHERN ROCKIES REGIONAL MUNICIPALITY
Bag Service 399 | Fort Nelson, BC | VOC 1R0
Fax: 250-774-6794 Email: jobs@northernrockies.ca

Applications will be accepted until **4:30 pm on Friday, March 1, 2019.**

Please include an email address so we may contact you to acknowledge receipt of your application.

The Northern Rockies Regional Municipality is an equal opportunity employer.

NORTHERN ROCKIES REGIONAL MUNICIPALITY

Job Description LABOURER (Recreation)

Description

Reporting to the Director of Recreation or designate, this employee performs diversified work of a manual nature which entails considerable physical effort and agility. Work is generally performed under the immediate direction of a supervisor, but many types of work assigned may be routine and repetitive in nature and once learned can be carried on without difficulty and only under general supervision.

Essential Functions

- Operate equipment including but not limited to: jackhammers, skill and chainsaw, hand mowers, power mowers, tractor mowers, compactors and other equipment as required
- Transport materials, tools and equipment to and from work sites
- Maintain parks, playgrounds and cemetery areas
- Assist in the maintenance and repair of all Municipal owned facilities.
- Assist with Aquatic maintenance and operation; including: lighting, filtration, sanitation, water testing, and janitorial tasks
- Perform gardening tasks
- Perform janitorial duties
- Assist with set up and take down for community events occurring at Municipal Facilities
- Fuel cars, trucks and equipment
- Demonstrate continuous effort to improve operations, streamline work processes and work cooperatively towards an efficient and effective work environment
- Ensure that all work performed is in accordance with safety standards set forth in Worksafe BC's occupational health & safety manual and that pursuant to regulations are adhered to including the use of PPE.
- Demonstrate continuous effort to improve operations, streamline work processes and work cooperatively towards an efficient and effective work environment

Note

The duties listed are not set forth for the purpose of limiting the assignment of work and are not to be construed as a complete list of the duties normally to be performed under a job title or those duties temporarily performed outside the normal line of work.

Required Knowledge, Skills and Abilities

Knowledge of:

- tools, equipment, procedures, principles and methods used in labourer work
- maintenance, repair and operations of public buildings and facilities; and
- municipal recreation equipment & operations.

Ability to:

- do physical work involving bending, lifting and moving of light or heavy objects;
- work in a variety of weather conditions with exposure to the elements;
- learn job-related material primarily through oral instruction and observation;
- follow oral or written instructions and procedures;
- work cooperatively with other municipal employees and the public;
- multitask to meet priorities and deadlines; and
- complete duties in a safe manner, following established safety rules and regulations.

Education, Qualifications, Licenses and Certificates

- Completion of grade 12 education, Certification in Arena Operations, Pool Operations, and Building Service Worker, or a combination of education and relevant experience
- A valid BC Drivers License