



## NRRM Discretionary Grant in Aid

The Northern Rockies Regional Municipality Grant-in-Aid program was established to provide Regional Council a means to provide financial assistance to individuals, groups and organizations planning programs and events for the Community.

### **Application Process:**

In order to facilitate the fair and timely processing of requests for a Grant-in-Aid all applications must be submitted in writing to the Corporate Services Department using the GIA Application Forms and providing a clear, detailed budget showing anticipated revenues and expenses.

**Please note, that as of 2016, GIA requests can now be submitted at any time but will only be considered quarterly.**

Quarterly intakes: Deadline for applications is 60 days prior to the Quarter the event is scheduled to be held:

- 1<sup>st</sup> Quarter (Jan-Mar) Oct 31
- 2<sup>nd</sup> Quarter (Apr-Jun) Jan 31
- 3<sup>rd</sup> Quarter (Jul-Sep) Apr 30
- 4<sup>th</sup> Quarter (Oct-Dec) Jul 31

As funding permits, assistance will be considered based on the following priorities:

- a. Youth Programs/events
- b. Seniors programs/events
- c. Programs/events with a clear benefit to disadvantaged members of the community
- d. Programs/events designed to improve economic, social and/or environmental well-being of the community

There must be a demonstrated financial need to justify the request. Individual Grant-in-Aid allocations will be to a maximum amount of \$1,000 and shall be for no more than 1/3 of the anticipated total cost of the event/program. Please Note: Applications will NOT be considered for commitments or expenses incurred prior to approval of the grant.

Applications will be considered only for non-profit organizations operating within the community or contributing to the general interest, health and/or welfare of the community in its entirety. For more information or assistance with the application process, please see the [Grant-in-Aid Policy](#) or contact the Corporate Services Department at 250-774-2541.

Phone

Email

OR (Please select either grant funding or Recreation Cer

**Describe the program/event you are applying for assistance for:**

Program/Event Name:

Description of Program/Event:

Purpose of Program/Event:

Names of other partnering groups/organizations:

Date of Program/Event:

Location:

Describe how this Program/Event will benefit the Municipality:

**Financial Information:**

IMPORTANT: Please include a copy of a current budget for your event.

**Signature(s) and Conditions**

We certify that to the best of our knowledge the information provided in this Application for Assistance is accurate and complete and is endorsed by the organization that we represent. If this application is approved, we further agree to the additional conditions contained below and to any other condition approved by Council.

Signature:

Title:

Date:

Signature:

Title:

Date:

**Additional Conditions:**

- The Program/Event must not be represented as a program of the Northern Rockies Regional Municipality and the applicant does not have authority to represent itself as an agency of the Municipality in any way.
- The Municipality may be acknowledged as a sponsor of the program/event in any publications or marketing.