

2010 Fort Nelson Energy Expo

~ sponsored by the Horn River Basin Producer's Group

September 17 - 18 ~ Fort Nelson Secondary School Gymnasium ~ Fort Nelson, BC

General Information

Exhibitors are reminded that the venue is located in a **school** and as such, students will be accessing the trade show area on Friday afternoon.

- Please ensure give-aways / promotional items are appropriate (i.e. no lighters, sharp objects, etc.)
- No smoking on school grounds (inside and outside)

Cancellations:

If you must cancel your registration to the Energy Expo, please notify Fiona Liebelt immediately at 403.510.9990 or email Fiona.Liebelt@encana.com.

Booth Space:

The Energy Expo will be held in the Fort Nelson High School Gymnasium. Exhibitor space includes one eight-foot table with tablecloth and two chairs. Space size is 10 x 10 and a limited number of 20 x 20 spaces are available (see Expo floor plan).

- Please note **there are no curtains/dividers between or around the tables.**
- Power is not available to the booths.

Accommodations:

The Woodlands Inn is the Energy Expo host hotel. Call 250-774-6669 for room reservations and ask for the Energy Expo preferred rate.

- The hotel can arrange for airport shuttle service.
- The Woodlands is hosting an Energy Expo Mixer (See schedule of events)
- A breakfast buffet will be available on Friday and Saturday morning.

Parking:

- Exhibitor parking is available behind the school in the staff parking area
- **Do not park in the front school parking lot.**
- For unloading purposes only, you may park temporarily in front of the school and enter via the gym access doors.

Expo Floor Plan:

See Energy Expo floor plan attached. Indicate your top three (3) location choices on the registration form. Space is allocated on a first-come first serve basis. Spaces are 10 x 10 and a limited number of 20 x 20 are available.

Meals:

Registered Expo delegates will be provided lunch, beverages, and snacks during the event. There is a delegate lounge/lunchroom off the multipurpose area – to the left of the canteen. See registration desk for details.

Expo Closing Procedures:

Displays must not be dismantled prior to Expo closing at 1:00 pm on Saturday.

It is expected that exhibitors will make the necessary travel / staffing arrangements to accommodate this request.

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SCHEDULE OF ENERGY EXPO EVENTS

Thursday, September 16, 2010

9:00 pm – 10:00 pm **Energy Expo Mixer**
'1' Lounge and 'one' Restaurant – Woodlands Inn
Complimentary Appies / Cash Bar

Friday, September 17, 2010

11:00 am **Registration and Exhibitor set up**
Lunch will be provided for registered delegates

1:00 pm – 7:00 pm **Trade show floor open**
Open to general public and students
Afternoon coffee break and snacks will be provided for registered delegates

4:00 pm & 6:00 pm **Fort Nelson General Hospital Tours**
Compliments of the Fort Nelson Hospital Foundation
▪ *RSVP in advance to fnhf@northernhealth.ca.*

5:00 pm – 6:30 pm **Water Information Session**
Public Information Session / Presentation
R.L. Angus Elementary School Gymnasium

7:30 pm **Delegate Dinner**
Located at Rosenau Transport
By RSVP only – Exhibitors & invited dignitaries

Saturday, September 18, 2010

8:30 am – 10:00 am **Shale Gas 101 – Presented by the HRBPG**
Public Information Session / Presentation
R.L. Angus Elementary School Gymnasium

9:00 am – 9:30 am **Exhibitor Prep**
Refreshments will be available for registered delegates

9:30 am – 1:00 pm **Trade show floor open**
Open to general public
Lunch will be provided for registered delegates

1:00 pm – 2:00 pm **Trade show tear down**
Displays **must** remain in place until after the trade show closes
It is expected that exhibitors will make the necessary travel / staffing accommodations to meet this request.

SOCIAL EVENTS FOR REGISTERED DELEGATES:

Thursday, September 16: Energy Expo Mixer
9pm to 10pm @ the Woodlands '1' Lounge and 'one' Restaurant
Appetizers compliments of the Woodlands Inn / Cash Bar

Friday, September 17: Delegate Dinner
7:30pm @ Rosenau Transport
Cash bar